

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: CUSTODIAN (Range 14)

BASIC FUNCTION:

Under the direction of an assigned supervisor, clean and maintain an assigned school facility, group of buildings, or office space in a clean, orderly, and secure manner.

REPRESENTATIVE DUTIES:

Sweep, mop, strip, wax, and seal floors; vacuum rugs and carpets. *E*

Dust, wash, and polish furniture and woodwork. *E*

Empty and clean waste receptacles, including trash barrels. *E*

Clean restrooms and supply restrooms with paper products; check restrooms and other areas for graffiti and clean as directed. *E*

Wash windows, mirrors and walls, polish metal work and clean chalkboards. *E*

Move and arrange furniture and equipment in preparing multipurpose rooms or classrooms for special events or meetings. *E*

Pick up paper and other debris from school grounds, walk areas, and the areas adjacent to the school facilities; sweep concrete surfaces adjacent to the school buildings. *E*

Perform emergency cleanup service resulting from breakage, vandalism, spilling, and illness. *E*

Clean drinking fountains; clean lunch tables as assigned. *E*

Lock and unlock gates and doors, and set security systems.

Deliver packages to rooms or appropriate personnel as requested; deliver mail as assigned.

Perform minor maintenance work as assigned.

Perform deep cleaning activities as assigned.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:***KNOWLEDGE OF:***

Basic cleaning methods, procedures, and techniques

Cleaning materials, supplies, and equipment

Safe working methods and procedures

ABILITY TO:

Efficiently and effectively use cleaning materials, supplies, and equipment.

Understand and carry out oral and written directions.

Establish and maintain cooperative working relationships.

Perform simple and repetitive tasks.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

WORKING CONDITIONS:***ENVIRONMENT:***

Indoor and outdoor environment

Regular exposure to fumes, dust and odors

PHYSICAL ABILITIES:

Lifting, carrying, pushing, pulling and moving heavy furniture and equipment

Walking or standing for extended periods of time

Dexterity of hand and fingers to operate equipment

Bending at the waist

Reaching overhead, above the shoulders and horizontally

HAZARDS:

Contact with cleaning agents and chemicals.